



STATE OF WASHINGTON  
**DEPARTMENT OF LICENSING**

**BOARD FOR ARCHITECTS**  
**MEETING MINUTES**  
***REGULAR BOARD MEETING***

**DATE:** June 5, 2009  
**TIME:** 9:00 am  
**LOCATION:** The Palace Hotel  
1004 Water St.  
Port Townsend, WA 98368

**BOARD MEMBERS PRESENT:** Henry Hardnett, Chair  
Blaine Weber, Vice Chair  
Jerry Lee, Secretary  
Benson Nielsen, Member  
Charles Farrell, Member  
Pamela Transue, Member  
Pedro Castro, Member

**STAFF PRESENT:** Joe Vincent, Jr., Administrator  
Erica Hansen, Administrative Assistant  
Martha Lantz, Assistant Attorney General

**Not Present:** Lorin Doyle, Deputy Administrator

**AGENDA:**

**1. Call to Order 9:05**

1.1. Introduction of Visitors

There were no visitors present.

1.2. Order of Agenda

The following complaints were added for review

2008-10-0400-00ARC

2009-05-0400-00ARC

2008-08-0400-00ARC

Draft policy for oral exam exemptions was added to new business.

The closed session was moved to the afternoon.

Ms. Transue made a MOTION to accept the order of the agenda as amended. Mr. Lee SECONDED the MOTION and it passed.

1.3. Approval of Minutes, March 13, 2009 meeting

The Board reviewed the draft minutes. Minor corrections to spelling and syntax were noted and will be added to final version. Ms. Transue made a MOTION to approve the minutes as amended. Mr. Farrell SECONDED the MOTION and it passed.

1.4. Review Communications

The board discussed correspondence addressed to Mr. Hardnett in which Jim Bozich requests the Board's interpretation of RCW 18.08.410 5 & 6 relating to the exemptions to the application of the Architect licensing laws.

**2. Hearings/Rule Adoptions/BAP Appeals/Public Presentations**

**CLOSED SESSION 1:31 PM**

**OPEN SESSION 3:05 PM**

**3. Complaint / Investigations**

The board voted to close the following complaints based on the case manager's recommendations.

2009-02-0402-00ARC / 2009-02-0403-00ARC / 2009-02-0404-00ARC /  
2009-04-0400-00ARC / 2009-04-0401-00ARC (one respondent/multiple complaints)  
2008-10-0400-00ARC  
2008-08-0400-00ARC

The board voted to accept the administrative closure of case number 2009-05-0400-00ARC.

**4. Legal Issues and / or Deliberation**

The following orders were approved by the board.

**2005-09-0400-00ARC**

In the Matter of the Unlicensed Practice as an Architect and Architecture Firm of:

**Cascade Residential Design Inc., Respondent.**

The board amended the order and assessed a fine in the amount of **\$10,000.00**. The board amended the language to add an additional fine of \$1,000.00 per month to be assessed for

each month in which the full \$10,000.00 remains unpaid beyond 30 calendar days from the date the order is entered.

**2008-06-0401-00ARC**

In the Matter of the Unlicensed Practice as an Architect of:

**Alexie Ford, Respondent.**

The board amended the order assessed a fine in the amount of **\$2,000.00**.

**2009-02-0400-00ARC**

In the Matter of the Unlicensed Practice as an Architect of:

**Ewa Piastucha, Respondent.**

The board amended the order and assessed a fine in the amount of **\$10,000.00**.

Staff Action Item: Ms. Hansen will mail a fully executed copy of each order to the Respondent and copy the AAG and the Program.

Mr. Nielsen suggested staff add the case manager's name to the case number on future agendas. Mr. Nielsen also requested staff reword future agendas to clearly differentiate between case manager recommendations for closure and administrative recommendations for case closure. The board and staff agreed and future agendas will reflect the requested changes.

**5. Disciplinary & Investigation Items**

**5.1. Disciplinary Report**

The disciplinary report was provided in the board packet.

**5.2. Disciplinary sanctions report**

The disciplinary sanctions report was provided in the board packet.

**5.3. Case manager investigation guidelines**

The board reviewed and discussed the guidelines for investigators and case managers in unlicensed practice cases.

**6. Assistant Attorney General's Report**

Martha Lantz, AAG gave a presentation on Representation by the Attorney General's Office (AGO) Before the Executive Ethics Board (EEB).

**7. Committee Reports**

**7.1. Procedures Committee**

Mr. Nielsen asked staff to verify that the Board's intent to adopt the use of alternative signatures has been placed in the cue for rule change.

Staff Action Item: Staff will prepare a draft rule proposal and file a CR101 to adopt the use of alternative signatures.

## 7.2. Regulations Committee

Mr. Nielsen reported on the failure of senate bill 5529 which would have updated and changed the Architect Law. The board discussed the impact of the proposed increase in the experience requirement for the alternative path to licensure.

**Break 10:15 AM**

**Reconvene 10:35 AM**

## 7.3. Communications Committee

Mr. Castro reported on the upcoming student roundtable being held at the University of Washington.

### 7.3.1. Newsletter update

The board discussed the next Architect newsletter; a deadline for article submissions needs to be set. Mr. Lee offered to write an article speaking to the mentors of future licensees on the alternative path.

Staff Assignment: Staff will forward a newsletter timeline to the communications committee.

Board Assignment: The communications committee will set a deadline for newsletter article submission.

Board Assignment: Mr. Lee will draft an article speaking to the mentors of future licensees on the alternative path.

## 7.4. Executive Committee

No Report

## 8. Board Executive's Report

### 8.1. Financial Report

The board reviewed the summary financial report provided in the board packet. Mr. Vincent reported that the program is currently over budget but changes have been made to correct the overage.

### 8.2. Board / Staff Travel

Mr. Vincent reported on board travel to the National Council of Architect Registration Boards (NCARB) annual meeting.

### 8.3. Other Items

#### 8.3.1. Legislative update

Mr. Vincent reported on the outcomes of the 2009 legislative session.

Staff Assignment: Staff will forward the legislative update to the board.

### 8.3.2. Statistics

The board reviewed the the professional status report and the licensing statistics report was provided in the board packet. The board asked staff to research denied licenses.

The board asked staff to verify the accuracy of the pending oral exam statistics.

Mr. Weber shared his concerns regarding applicants arriving to their oral exams unprepared.

Staff Assignment: Staff will forward a copy of the oral exam checklist to Mr. Weber and Mr. Castro for review.

## 9. Old Business

### 9.1. WCARB Meeting Report, March 26-28

Mr. Nielsen reported on the WCARB 2009 regional meeting.

The board discussed their position on the 2009 NCARB resolutions. Mr. Ferrell made a MOTION to name Mr. Nielsen the board's voting delegate at the 2009 NCARB annual meeting, Jerry Lee SECONDED the MOTION and it passed.

## 10. New Business

### 10.1. Election of officers

After a discussion regarding the traditional succession of officers Mr. Lee indicated that he was not interested in serving as the board vice president. The executive committee recommended the following slate for new officers.

Blaine Weber, Chair  
Pedro Castro, Vice Chair  
Charles Ferrell, Secretary

Mr. Nielsen made a MOTION to accept the slate of new officers as nominated. Mr. Lee SECONDED the MOTION and it passed.

### 10.2. Draft Policy – Removing the oral interview from 5-year clock rule

The board reviewed the draft policy removing the oral interview from the 5-year clock rule. The board made one amendment to the draft for syntax. Mr. Nielsen made a MOTION to accept the policy as amended, Mr. Castro SECONDED the MOTION and it passed.

### 10.3. Board Member Vacancy

The board discussed the upcoming vacancy left by the expiration of Mr. Hartnett's term.

10.4. Draft Policy – Ability to waive the oral interview for out-of-state registrants under certain circumstances.

The board reviewed the draft policy giving them the ability to waive the oral interview requirement for out of state registrants who submit documentation verifying that they already have NCARB certification or already have an accredited professional degree from a NAAB recognized university and ten years of practice experience as a registered architect in another jurisdiction.

The board made one amendment to the draft for syntax. Mr. Nielsen made a MOTION to accept the policy as amended, Mr. Ferrell SECONDED the MOTION and it passed.

Staff Assignment: will make the board's amendment to the draft policies and cross reference the applicable WACs on the final versions.

**11. Other Business**

11.1. Action Items from this Meeting

The action items from this meeting will be added to the master list

11.2. Review Master Action Item List

The master action items list was included in the meeting packet

11.3. Agenda Items for next Meeting

None noted

11.4. Any other business

No Business

**12. Adjournment 3:55 PM**

Submitted by:

\_\_\_\_\_  
Joe Vincent, Jr., Administrator

\_\_\_\_\_  
Date

Approved by:

\_\_\_\_\_  
Blaine Weber, Board Chair

\_\_\_\_\_  
Date